



AIM: A closing exercise giving the participants and chance to evaluate the workshop and highlight the most important learning points.



Participants: 15 - 30



Duration: 30-90 minutes (depending on the size of the group)



Required Material: paper and pen for each participant



Category: Closing exercise / Homogeneous, inter-faith, inter-cultural

THINGS TO CONSIDER

- A. You may want to draw an example of the two columns on a whiteboard with examples of statements, so participants can get an idea of what the evaluation is about.
- B. Remind the group that their statements will be taken seriously and are not up for discussion in the group.

STEPS

Preparation	The participants need to sit in a circle around a table – and each participant should have a pen and paper.
Activity (30 – 60 minutes)	<p>The 1st phase of the evaluation will take 15-30 minutes, depending on how much time you give the participants.</p> <p>Each participant has a blank sheet of paper on which he/she draws two columns. The left column is for statements written by the participant. The right column is left blank to begin with.</p> <p>Each participant writes down a list of statements in the left column one under the other. The statements should include</p>

	<p>their experience, evaluation of and opinion of the workshop or seminar they have attended. This could be something like:</p> <p>"The lecture by.....was very useful and something I can use in my work."</p> <p>"I enjoyed being in a diverse group."</p> <p>"I have gained new perspectives of myself and the role I can play in interfaith relationships."</p> <p>Ask the participants to be concrete.</p> <p>The 2nd phase of the evaluation will take 10-15 minutes, depending on the number of participants.</p> <p>After the participants have completed their statements, the next part of the exercise begins. Make sure that all the participants have finished their statements before starting the next phase. Each participant should give the paper to the person sitting next to them (clockwise). They now have 1 minute to read and mark with a tick in the right column if the statements also cover their own experience. If they agree with the statement, they should tick the "agree" column next to the statement. If they disagree, they should leave it unmarked.</p> <p>The facilitator then counts down the seconds to the one minute, and the participants then pass the papers on. The papers can circulate for 10-15 minutes, depending on how much time the facilitator has available. The facilitator marks the time for everyone minute that passes. It is not necessary to send the papers around the whole circle.</p> <p>The idea with passing the papers quickly (one minute) is to get the participants' intuitive experiences of the course/workshop.</p>
<p>Conclusion (5 minutes)</p>	<p>As a facilitator, you can now ask the group to have a look at the paper they have in their hand – it should not be the same one they wrote themselves. Ask for examples of statements that received a lot of ticks – and ask for examples of statements that had none or very few ticks. This will highlight to you and the group some of the most important findings and learnings.</p>